



Communications Associate, Senior Writer

Location: Minneapolis, MN

Type: Full-time, Cycle position through November, 2026

Department; Reports to: Communications; Campaign Manager

Compensation: Starting at \$6,500/mo

Overview: Minnesotans for Klobuchar is hiring a full time writer who will play a key role in turning the campaign's vision into strong written products. This is not an entry-level position. You will draft written materials for senior surrogates and Senator Klobuchar, as well as written materials used by the campaign and allies. You must be able to capture the voice of the campaign and connect it to a variety of audiences across Minnesota. You will be an ambassador for the campaign's vision through tailored writing and direct engagement with the political team, finance staff and community partners. The ideal candidate is an exceptional writer who works fast, is creative, highly organized, cares about politics as a means to improve people's lives, and is excited to join us in Minneapolis for a fast-paced campaign built to win.

Key Responsibilities:

Writing and Reviewing Communications Materials

- Prepare talking points for event memos and briefing materials for the candidate, senior staff, surrogates and partners.
- Draft remarks and quotes for Senator Klobuchar, senior staff, surrogates and campaign partners.
- Work closely with the political team to interview key surrogates and community leaders to understand the audience for events, and connect the vision of the campaign directly to distinct communities.
- Work closely with the finance team to draft and approve fundraising appeals, thank you notes and more; ensure timelines are met for these programs.
- You should be outgoing, open-minded and willing to engage with people from a variety of backgrounds and viewpoints in order to identify creative opportunities.
- Help support coalition and stakeholder engagement efforts through tailored writing and an empathetic voice consistent with the campaign's brand.

Political & Administrative Support

- Support the Political and Finance teams by reviewing and drafting written materials to ensure a consistent brand voice for the campaign.
- Track and manage approvals of all written materials for the Campaign Manager and Senior Communications Advisor.

- Perform targeted background research and speak with key surrogates to understand the audience for various written products and events.
- Serve as a backup for other comms staff to help manage media monitoring, press clips, video clipping and rapid response coverage as needed.
- Help identify unique opportunities for engagement that fits the brand of the campaign.
- Perform other political and campaign-related duties as assigned.

Qualifications:

- 3+ years of experience in communications, writing and/or public engagement and campaigns
- Experience with clipping services, media monitoring platforms a plus.
- Comfortable engaging with a wide range of supporters and community leaders across a range of backgrounds, including non-political spaces. Able to meet people where they are.
- Exceptional writing talent, including the ability to work quickly as well as perform targeted research and outreach to inform strong written products.
- Highly organized with strong attention to detail and the ability to manage multiple projects at once.
- Commitment to the mission and values of the campaign – to bring people together and improve the lives of Minnesotans.
- Previous communications, public engagement or political experience a must.
- Ability to work evenings and weekends as required by campaign schedules.
- Based in Minnesota or willing to relocate for the duration of the campaign.

Desired Attributes:

- An eagerness to learn more about communities in Minnesota.
- Self-starter with a positive attitude and strong work ethic.
- Outgoing, able to engage strangers and attentive to people’s needs; wants to serve as a joyful ambassador for the team.
- Flexible and adaptable in a fast-paced environment.
- Discreet, professional, and politically savvy.
- Team player who takes direction well and is eager to learn.

Benefits: Employees are paid on the 15th and last day of each month and receive a competitive benefits package including health care.

To Apply: Interested candidates should apply by sending 3-5 work examples and your resume to [hiring@amyklobuchar.com](mailto: hiring@amyklobuchar.com), with the Subject Line “Comms Writer” Applicants will be reviewed on a rolling basis until filled.

We are committed to making our hiring process accessible. If you need assistance or an accommodation to apply, please email [hiring@amyklobuchar.com](mailto: hiring@amyklobuchar.com)